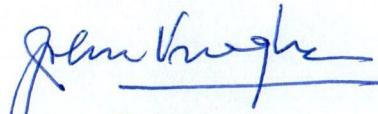


Internal Quality Assurance Cell St. Stephen's College

2019-2020

OVERVIEW

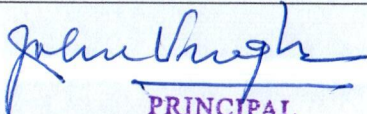
- **IQAC Team**
- **Plan of action (2019-2020)**
- **Outcomes/ Significant Contributions (2019-2020)**
- **Future Plans**


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INTERNAL QUALITY ASSURANCE CELL (2019-2020)

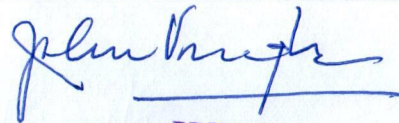
Prof. John Varghese	Chairperson
Dr. Ekta Kundra Arora	Coordinator, IQAC
Dr. Renish G. Abraham	Bursar
Dr. Rohit Wanchoo	Senior Tutor
Dr. Karen Gabriel	Member (Curriculum Design & Planning)
Dr. A. D. Mathur	Member (Teaching Learning & Evaluation)
Dr. Satish Kumar	Member (Research Consultancy & Extension)
Dr. Pankaj Mishra	Member (Infrastructure & Learning Resources)
Mrs. Archana Chopra	Member (Student Support & Progression)
Mr. Sanjay R. Ayde	Member (Governance Leadership & Management)
Dr. Chinkhanlun Guite	Member (Innovation & Best Practices)
Mr. Deepak Mukarji	Member (Governing Body)
Ms. Sarah Iqbal	Member (Alumni Representative)
Ms. Simmi Puri	Director, CISO
Prof. Rupin W. Desai	Professor of English (Retd.), University of Delhi


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PLAN OF ACTION (2019-2020)

- Facilitate the conduct of Conferences/Workshops/Seminars and Faculty Development Programmes by Departments.
- Strengthening the student networking by involving the alumni office and developing a system where students will be able to connect to a mentor and to promote mentorship and apprenticeship.
- Promote Interdisciplinary Interaction in College and revive the Faculty Lecture Series.
- Enhance Industry Involvement in College for the benefit of the students and faculty
- Explore the option of having a recording studio in College so that lectures of general interest/related to the curriculum can be recorded and these lectures may then be uploaded on the website
- Hold workshops on Mental Health/Neurodiversity/Welfare related issues for Faculty and Non-Teaching Staff
- Conduct Digital Enhancement Programmes for faculty and Non-Teaching staff
- Strengthening of the Campus Placement Cell by increasing the Faculty Involvement
- Formalize the Mentorship Programme in College.
- Start with the Public Lecture Series.



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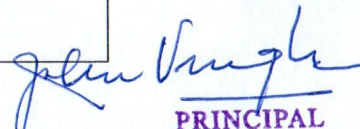
OUTCOMES

Conferences/ Workshops/ Lectures and Symposiums

- The Department of Economics organized a conference on “Behavioural Economics”
- The Department of Chemistry organized a workshop on IPR (Intellectual Property Rights) Lectures and Hands on Sessions Mr. R Muralidharan, Ms. Ashna Pruthi, Ms. Vindhya S. Mani, Mr. Raghav Sharda, Dr. Prosenjit Chattopadhyay
- The Department of Computer Science organized a session on Natural Language Processing (NLP). Dr. Amita Jain, Ambedkar Institute of Advanced Communication Technologies and Research (AIACTR) was the resource person.
- Sanskrit and Mathematics department could not hold the planned conferences due to the Pandemic.

- A talk by Dr. Praveen Kumar from H.P. University on "Why does the concept of multiple intelligences merit attention?"

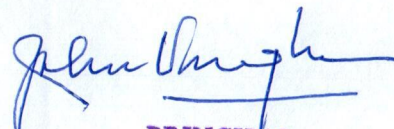
- The faculty Seminar series was initiated.
A seminar on ‘Pharmaceuticals’ was presented by Dr. Jyotirmoy Maity.


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Workshop on IPR (Intellectual Property Rights)

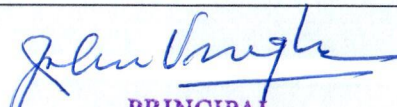

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OUTCOMES

Digital Enhancement Education Programmes/Workshops

- The IQAC invited suggestions from faculty members on areas they would like covered in Digital Enhancement Education Programmes/workshops.
- The Department of Computer Science organized a Workshop on “MS-Office (MS-Word and MS-Excel)” for the Non-Teaching staff of the college.
- A workshop on “E-Assessment Tools” was conducted by Dr. Priyanka Thakral for faculty members.
- Special classes for Economics(H) IInd year students on the software ‘R’ were organized. Ms. Rajni from the Mathematics Department volunteered to instruct the students.
- A Hands-on Workshop on Chem Draw, an essential chemical structures and scientific representations software used globally in academia and research, was organized for B.Sc (H) Chemistry and B.Sc (Prog.) students by Dr. Kanika Malik from the Chemistry Department.


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Workshop on e-Assessment tools

Pran Singh

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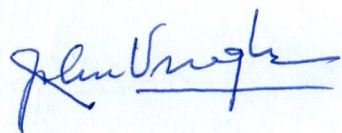
**MS-Office (MS-Word and MS-Excel)
workshop for the Non-Teaching Staff.**



OUTCOMES

Team Building and Positive Outlook

- A workshop for Heads of Departments and Administrative and Operational sections in College intended to enhance a positive attitude and to increase team building among the different departments/Sections in college. 'Making the Journey Better' by Mr. Samir Deokuliar, Mr. Wati Longkumer, Mr. Sandeep Kumar (MDN Fusion). (13th January 2020; 25 Participants)
- An activity based session "Be the Best Version of You" - Neuro Linguistic Programming was conducted by Dr. Shabnam Johry, for the benefit of faculty members. A step towards a happy and positive life. (10th February 2020; 25 Participants)



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St Stephen's College

The IQAC of St Stephen's College invites you to

BE THE BEST VERSION OF YOURSELF

Walk into a happier, more positive life
through one of a kind
activity-based NLP Workshop
by

Dr. Shabnam Johry

NLP* Master Practitioner and Trainer
authorised and licensed by NFNLP, USA

Date: **10 February 2020** (Monday)

Time: **2.00 - 5.30 pm**

Venue: **JCR**

Program

Session 1: 2.00 - 3.30 pm

Tea Break: 3.30 - 4.00 pm

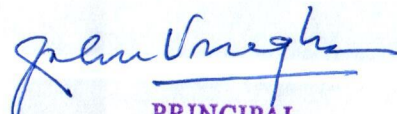
Session 2: 4.00 - 5.30 pm

*NLP (Neuro Linguistic Programming): The art and science of excellence
NLP is a powerful psychological method for personal transformation. It makes people
more positive in their approach to life and better able to achieve results.

Participants are requested to be in their seats by 1.55 pm and keep their mobile phones
switched off or on silent mode during the sessions.



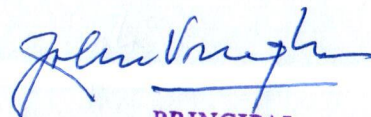
**'Making the Journey Better' Team Building and
Positive Attitude Workshop**


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OUTCOMES

- In order to help students face challenges, academic and nonacademic, and to have a meaningful and successful college experience all departments were requested to facilitate ways of **mentoring students**. It was suggested that each department may also setup meeting of the students' batch- wise with the college counsellor so as to familiarize them with counselling facilities available in college.
- The questionnaires to collect information from the faculty were developed and linked to the Academic Management Portal of the faculty
- The questionnaires to collect information from the students were developed and linked to the Academic Management Portals of the students respectively.
- Student Satisfaction Survey for outgoing III Year students was activated on the Academic Management Portal.
- Participated in **NIRF** and **India Today** Survey.


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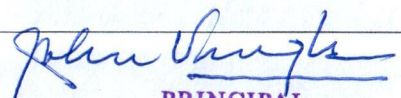


IQAC MEETINGS 2019 -20

- July 26, 2019
- December 9, 2019

FUTURE PLANS

- | |
|---|
| ➤ To involve professionals in addressing the Mental Health needs of the students. |
| ➤ To have both Male and Female Councillors. |
| ➤ Have more interactions and meetings. |
| ➤ Promote apprenticeship through the innovation cell. |
| ➤ Formalize the Mentorship Programme. |
| ➤ To work on strengthening the industry involvement in college for the benefit of students and faculty. |
| ➤ To explore the option of having a recording studio in college. |
| ➤ Hold more workshops for health and welfare of non-teaching staff. |
| ➤ The pandemic transformed our way of working and brought with it a new set of challenges which Dr. Aditya has addressed very efficiently as the next IQAC coordinator. |


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